2009 Suffield on the Green
Sponsored by the Friends of Suffield

September 12 & 13, 2009 – Saturday 10-5, Sunday 11-4
Application Deadline is August 15, 2009 (late fees apply)6

BOOTH LOCATION:
GREEN: SPACE:

For Internal Use Only

ORGANIZATION: _____

CONTACT INFORMATION:

NAME: _____

ADDRESS: _____
Street City State Zip Code

PHONE/E-MAIL: _____ _____ _____
Day Phone Evening Phone E-mail

The SoTG Committee will e-mail confirmation of your application. Please add the e-mail lauriefoster77@gmail.com to avoid SoTG correspondence going to a spam/deleted box. A courtesy call will be made when confirmation is sent if a phone number is provided.

BOOTH INFORMATION:

Description	Quantity	Unit Cost	Total Cost
# of Single Booths[1] (12 ft. x 12 ft.)		$60 per booth	$
# of Double Booths[1] (24 ft. w x 12 ft. d)		$100 per booth	$
Booth selling food or drinks[2]		$10 per organization	$
Electrical plugs required[3]		$10 per plug	$

Special Requests will be honored is possible: (i.e., middle/south green, next to an organization, etc.) **Total: $ _____**

_____

Food: (note - there will be no duplication of food; first-come, first choice): _____

PAYMENTS, PERMITS & NOTES:

1. Organizations are responsible to provide their own booths, tables and chairs.
2. It is the responsibility of the booth selling food/beverages to obtain a permit from the North Central District Health Department, 860-745-0383.
3. Electricity can only be run to certain locations. For each plug requested, an exterior-rated 100 ft. extension cord is required. Preference in booth placement will be based on electrical needs rather than special requests when the location requested does not have electricity.
4. Carnival games require Suffield Police Department approval, 860-668-3870.
5. Event occurs rain or shine (please note: no refunds after August 15th).
6. Applications received after August 15th will be assessed a $20.00 late fee.
7. Returned checks will be charged a $20.00 administrative fee + all bank charges.

Please make checks payable to:
Suffield Friends. Inc. - SoTG

For more information:
www.friendsofsuffield.org
Questions, contact Laurie Foster at 860-668-2737 or Laura Holmes at 860-668-9079

Mail completed applications to:

Suffield on the Green
c/o Laurie Foster
35 Willow Creek
Suffield, CT 06078

For Internal Use Only

Date Received: Check #: Amount: $ Application #: